

SEPTEMBER NEWSLETTER



The Traditional & Structural Integrity Reserves Study can be viewed in the Financial Section on our Website!

All Buildings, Full Report Milestones can be viewed in the Contracts Section on our Website!

Check it Out

HURRICANE SEASON
JUNE 1 - NOVEMBER 30
ARE YOU PREPARED?

Check Out the Hurricane Preparation Guide on the Lakeside Website Bulletin Board!

Elevator Emergency Help Button



If you get stuck in the elevator, please don't panic! Just push the **Emergency Help Button** for assistance.

Vehicle Registration

Please remember to inform the office of any recent changes to your vehicle registration, including rental and loaner cars.

Failure to have your car properly registered on file may result with fines or even the car being towed away.

Lobby Cart Use

Please remember to return the Lobby Cart to the Lobby **IMMEDIATELY** after use!

The Lobby Cart is for use **"IN"** the Buildings Only! **DO NOT** take the Cart into the parking lot or use to transport adults and children.



Recycling Reminder!



Please **DO NOT** put Plastic Bags in the **Blue** Recycling Bins!



Parking Lot Safety

To discourage vehicle thefts and break-ins, Please remember to always **lock your doors** and never **leave valuables** in sight!



Please remember to be **aware and alert** of your surroundings when you are in the Parking Lot and entering the building!



THANK YOU FOR YOUR HARD WORK

RENTAL APPLICATIONS

When submitting a Rental Application please remember that the Approval Process takes **3 Weeks!** Review all pages to make sure all information is **filled-in & signed by tenants and owners!**

To avoid delays with the approval of applications, please read page 4, which lists additional documents that must be included from the tenants



Accidental Spills

If you accidentally spill anything on the floors of the Catwalks, Lobby, Elevators, Stairwells, and Front Door areas, **PLEASE** take the time to clean it up! This includes doggie accidents, too!



MEDECO KEYS

Make sure you have a Medeco Key for the lobby and stairwell doors in case of power outages!

They are convenient to have for when the elevator is out-of-order, too!



Medeco keys can be purchased at the office for \$50.
(Check or Money Orders Only)

A/C Maintenance

A/C filters should be checked or replaced every three months.

Yearly checks of the Freon and cleaning the internal condensation pipes should be inspected by a licensed contractor.



SEPTEMBER Dates to Remember

- 2 - Labor Day
- 8 - National Grandparents Day
- 11 - Patriot Day
- 17 - Constitution Day
- 18 - BOO Meeting
- 22 - Fall Begins

happy fall y'all

